

## **WSSD Secretariat Guidelines on Major Group Registration in Jo'burg**

### **PRE-REGISTRATION**

Pre-registered individuals will receive a personal confirmation letter. THEY MUST HAVE A COPY OF THIS LETTER WITH THEM WHEN THEY ARRIVE IN JOHANNESBURG. The UN Registration Center is inside Zone 1. Entry into Zone 1 requires a UN Pass. Upon arrival and before obtaining your pass, you can enter Zone 1 ONLY by showing the confirmation letter and a valid picture ID such as your passport to the local security staff.

### **REGISTRATION**

The UN Registration Center will be opened on the 19th of August and will remain open through the 4th of September. The Center is housed in a large tent located in the Parking Lot behind Sandton Library (between Rivonia and West Avenues). The Center's working hours will be as follows:

Monday, 19 August	9 a.m. to 5 p.m.
Tuesday, 20 August	9 a.m. to 5 p.m.
Wednesday, 21 August	9 a.m. to 5 p.m.
Thursday, 22 August	9 a.m. to 5 p.m.
Friday, 23 August	9 a.m. to 9 p.m.

Saturday, 24 August	9 a.m. to 9 p.m.
Sunday, 25 August	9 a.m. to 9 p.m.

Monday, 26 August	8 a.m. to 7 p.m.
Tuesday, 27 August	9 a.m. to 6 p.m.
Wednesday, 28 August	9 a.m. to 6 p.m.
Thursday, 29 August	9 a.m. to 6 p.m.
Friday, 30 August	9 a.m. to 6 p.m.

Saturday, 31 August	9 a.m. to 7 p.m.
Sunday, 01 September	9 a.m. to 7 p.m.

Monday, 02 September	8 a.m. to 7 p.m.
Tuesday, 03 September	8 a.m. to 6 p.m.
Wed, 04 September	8 a.m. to 2 p.m.

The Center will have three sections: (i) Governments/IGOs and UN Agencies, (ii) Media, and (iii) Major Groups. Please follow the signs for "Major Groups" to obtain your UN pass.

### **OFFICIAL MEETINGS**

The official meeting of the WSSD will take place in Sandton Convention Center (SCC--located between Alice Lane and Maude Street, across from Sandton Shopping Mall). The building is open to accredited NGOs and other Major Groups who have obtained a pass from the UN Registration Center.

However, due to very large number of participants, safety and security concerns may demand that on some day(s) or periods parts or all of the building is closed to additional participants. The WSSD Secretariat will announce these days and will establish a system of secondary passes. These secondary passes will be distributed from the Major Group working room in SCC, at least a day before the restrictions are expected to be in effect.

At this time, Monday 26th of August (opening session) and Monday 2 September appear to be two such days on which a very large number of participants are expected to descend on the building creating a serious building safety concern. UN Security may establish unexpected security or safety measures depending on the number of people present in the building.

Please cooperate with the UN Security officers whose main preoccupation is your safety and security.

The UN Security has prepared a set of guidelines for all WSSD Participants. Copies will be available at the UN Registration Center. Please pick up a copy and be familiar its contents.

### **Other Info for Major Groups**

#### **MAJOR GROUP WORKING ROOM in SCC**

A large working room in SCC that will be available to caucus and strategy meetings of major groups throughout the Summit. This room is on the entry floor of SCC and has computers and a copier to assist with your work. Caucus meetings will be set up in this room and coordinated by the UN Non-Governmental Liaison Services (NGLS, [ngls@un.org](mailto:ngls@un.org)).

#### **ORIENTATION MEETING FOR MAJOR GROUPS**

WSSD Secretariat and the NGLS will provide an orientation to major groups on Sunday 25 August 2002, from 10 am to 1 pm in the Plenary Hall of the SCC. We would especially encourage those participants who are relatively new to the WSSD process, or to a UN meeting, to attend this orientation meeting. Additional briefings will be arranged and announced in the course of the Summit in SCC.

#### **PROGRAM OF THE SUMMIT**

The draft program of the Summit meetings in SCC is available on the official WSSD web site. The program also includes list of approved side events. Web site address is [www.johannesburgsummit.org](http://www.johannesburgsummit.org)

Programs of numerous parallel events can be accessed through the WSSD website by following the links under "Parallel Events" section of the site's first page. Events making a list of over 100 pages are taking place throughout the City of Johannesburg and some are taking place in other cities in South Africa, making the Summit's experience richer.

#### **WHILE IN SCC**

Plenary meetings and informals of the Main committee are open to non-governmental actors and media. Meetings that are 'informal informals', governmental contact groups, as well as those of the 'Vienna group' are closed to all but the governmental delegates. Please cooperate with UN Security Officers who will be monitoring access into the rooms where closed meetings are taking place.

Demonstrations and similar actions will not be permitted inside the SCC. The Host Country has made arrangements to allow such actions outside SCC, based on South African traditions and laws. Please consult the following website for further information: [www.joburgsummit2002.com](http://www.joburgsummit2002.com)

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*Sent: 12 August 2002 01:12*